

## How to import a DXF drawing to Xpad

**Notebook:** Xpad  
**Created:** 06/10/2020 17:13 **Updated:** 18/10/2021 09:16  
**Author:** Service Hitechniques  
**Tags:** AutoCad, DXF, Import, Quicksheet, Xpad

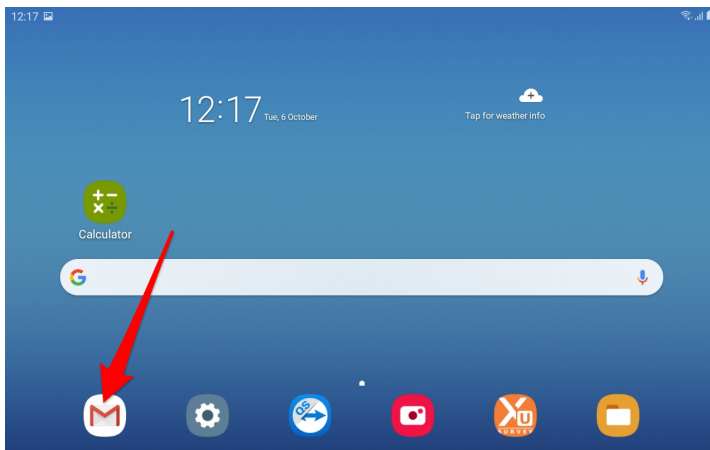
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## How to import a DXF drawing to Xpad

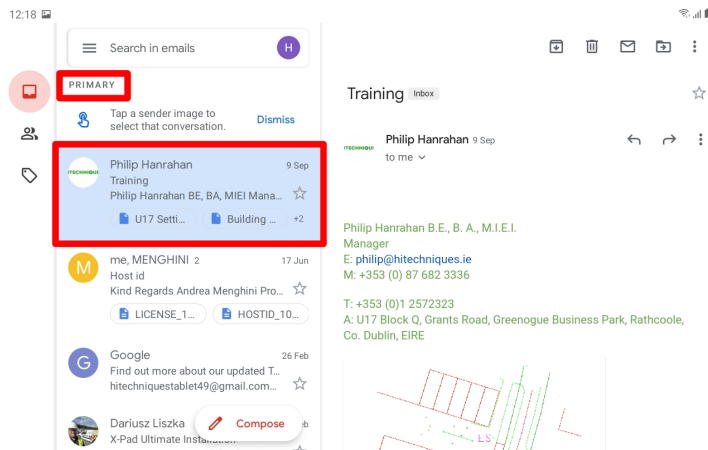
Edited: 20211018\_DL - tips  
Created: 20201006\_PH

Wehn Importing DXF to X-PAD it is worth to know:

- Best format to import is AutoCAD DXF 2018
- Keep the size of the drawing small, in general imported DXF shouldn't be bigger than 10MB
- Use "Select Layers to Import" if you don't need all the layers
- It is possible to import drawings in mm however we recommend to import it in meters
- If possible remove unnecessary details from the drawing before import (cars, furniture, trees), in simply words clean up and prepare the drawing for the site work

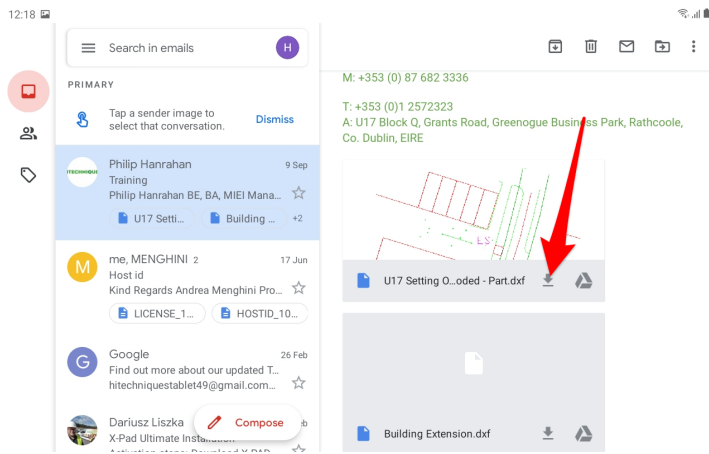


**If the file has been received by email, open Gmail to download the file**

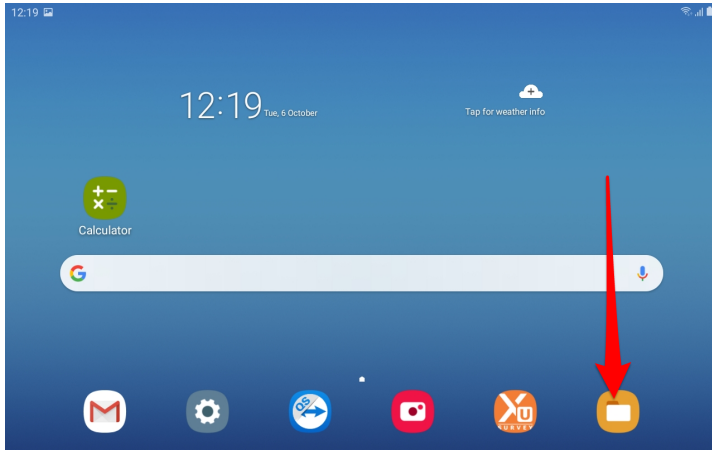


**Open the Primary or Inbox**

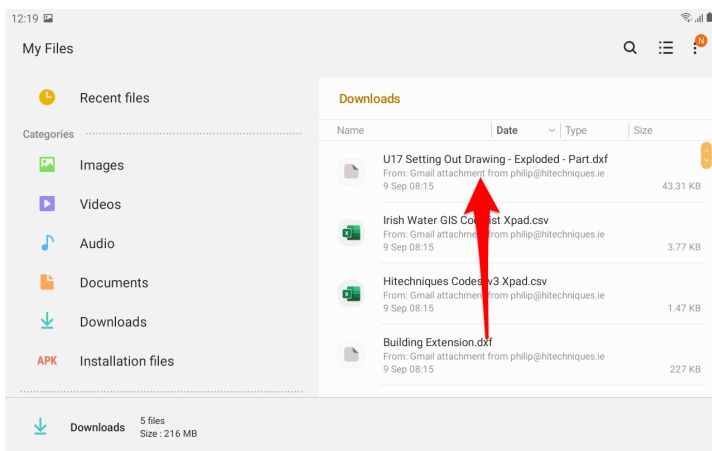
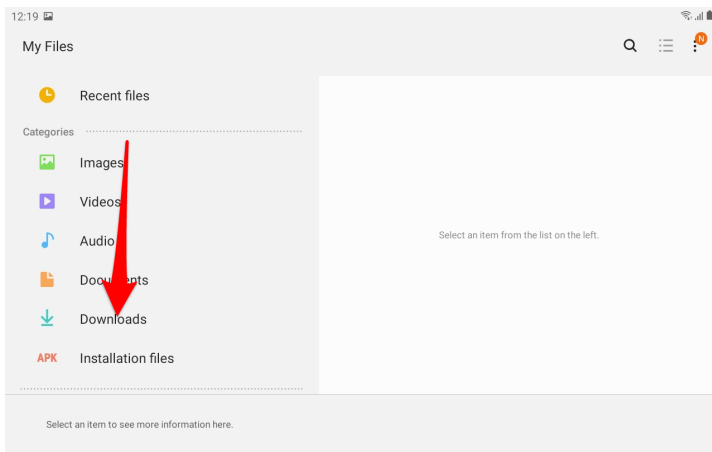
**Open the email with the file attachment**



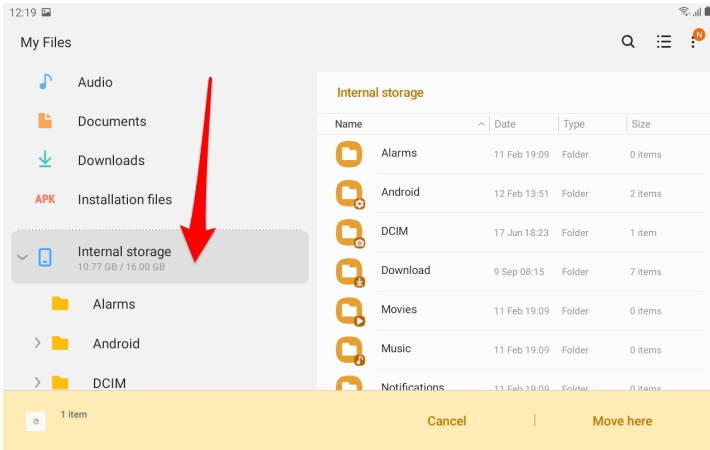
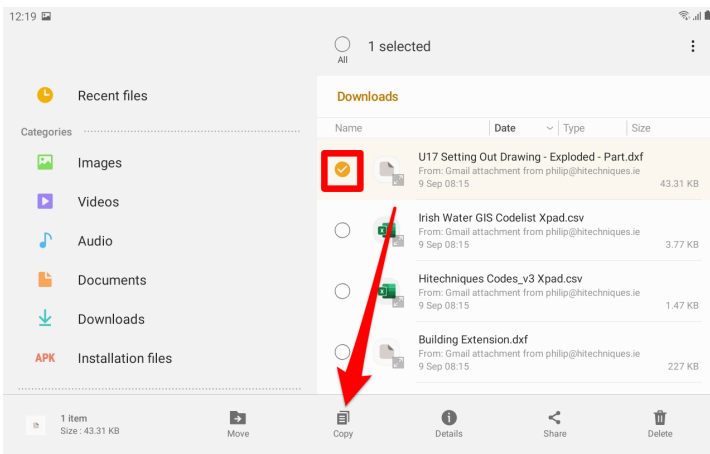
Tap on the download icon. This will download the drawing file from the email to the Downloads folder



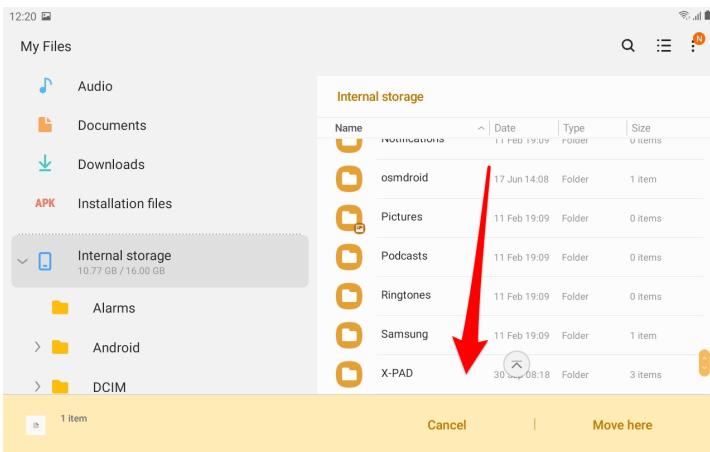
Open file explorer



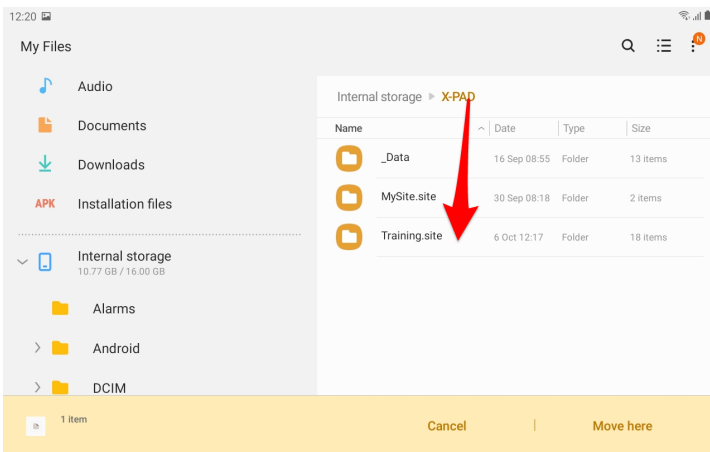
Tap on the downloaded file to highlight it



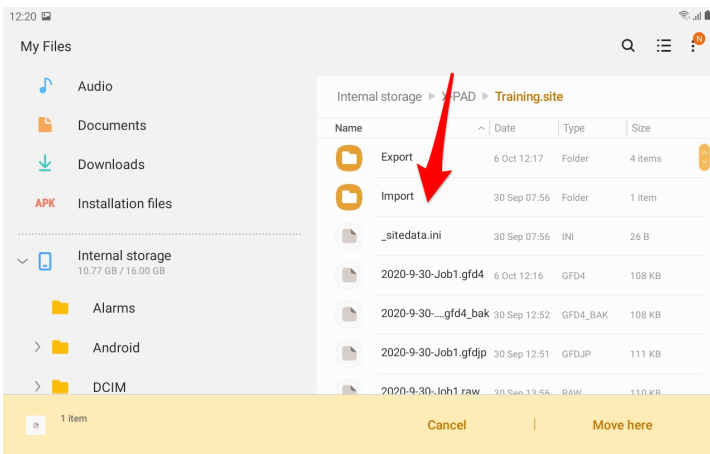
[Browse to Internal Storage](#)



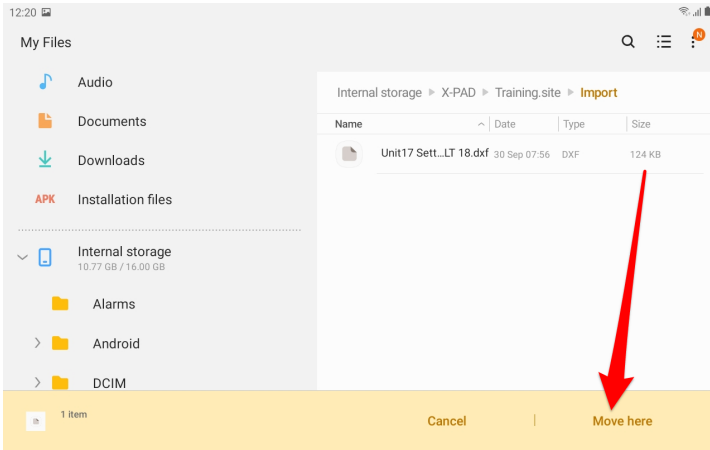
[Browse to Xpad](#)



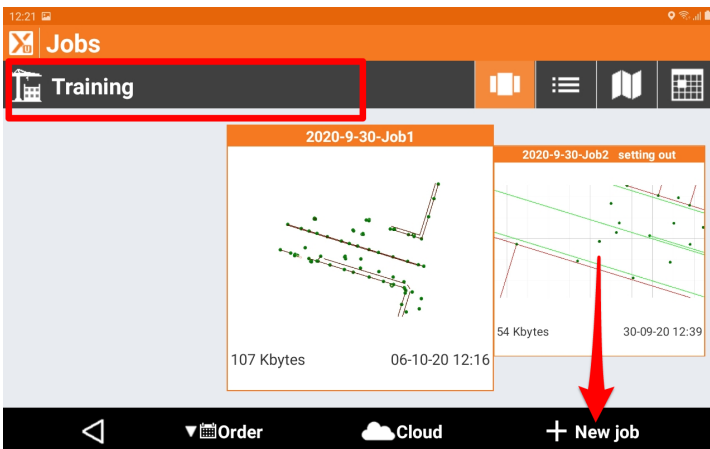
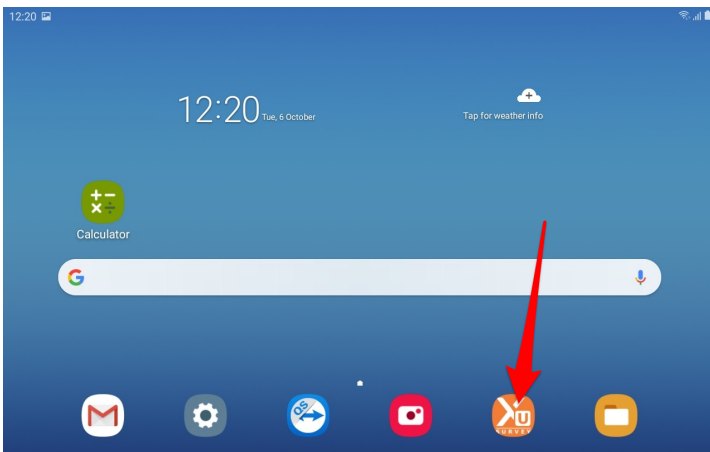
[Open your site folder](#)



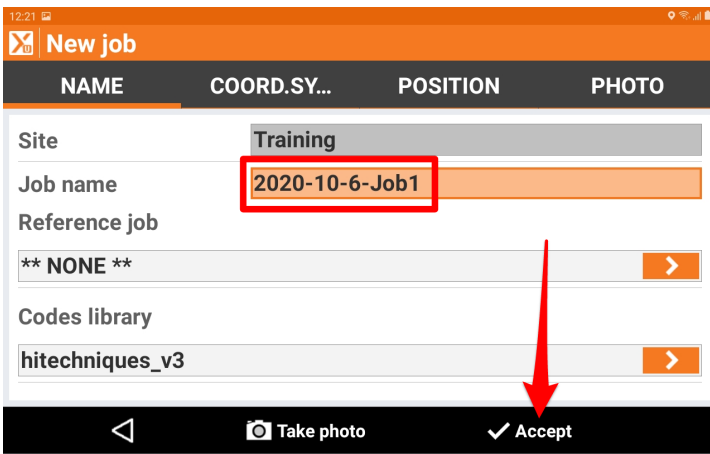
Open the Import folder



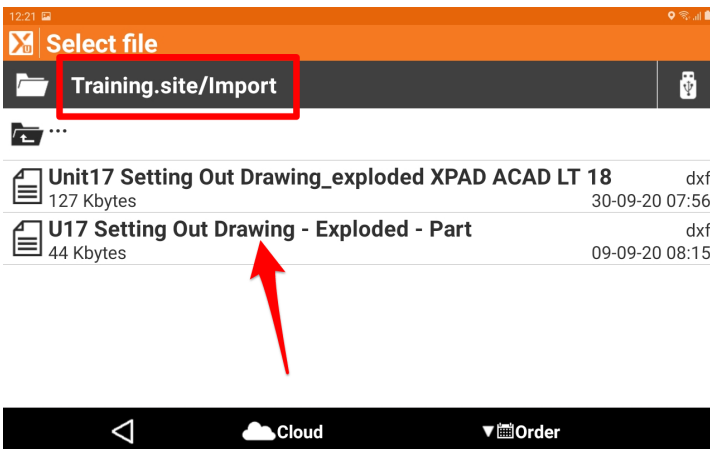
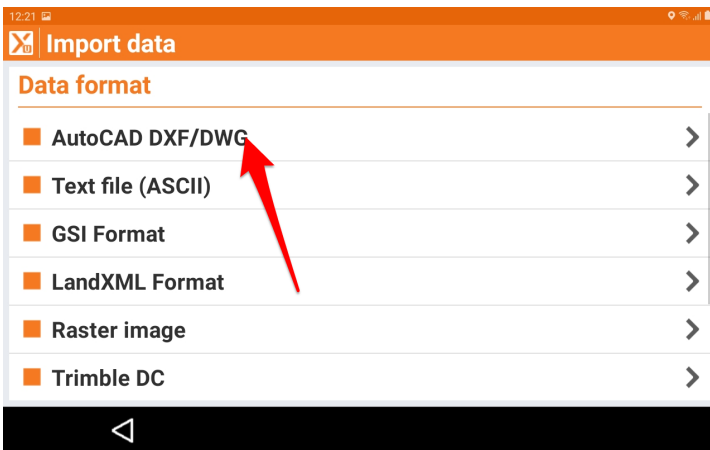
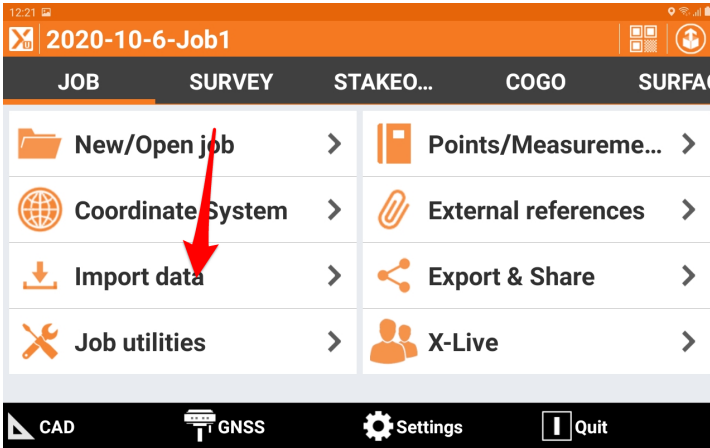
Paste/Copy/Move the file here



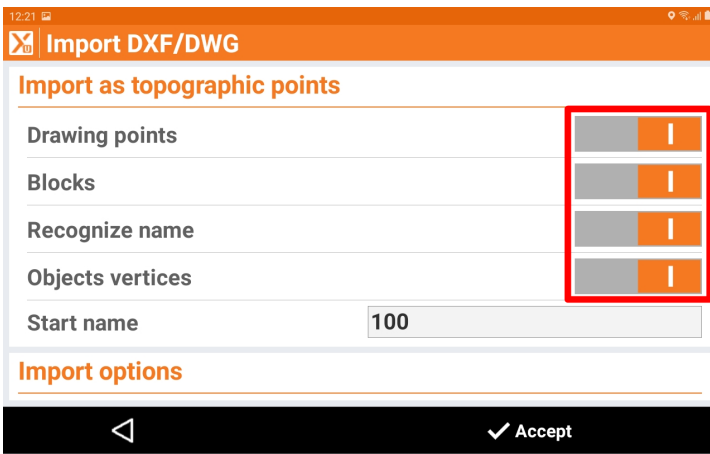
Make sure you are in the correct site. Tap on New job



You can accept the default job name or tap in the field and create a new job name

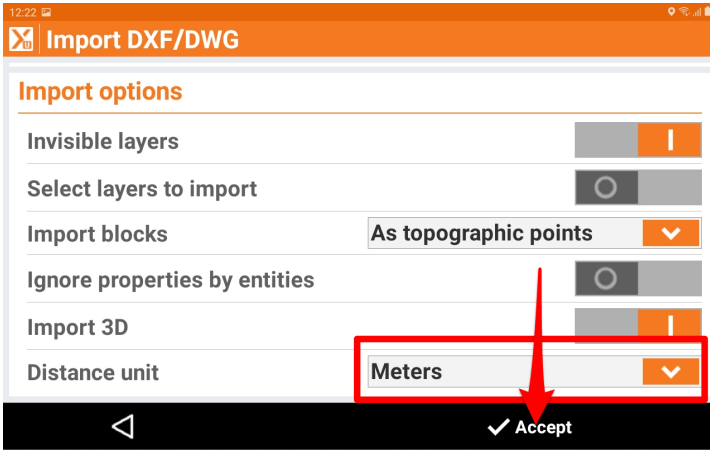


You are automatically brought to the Import folder. Tap on the file that is to be imported to select it.

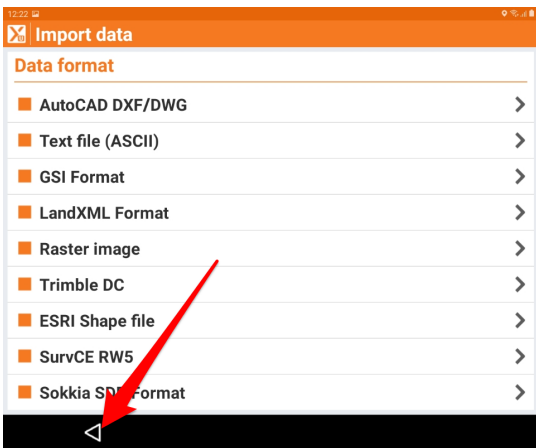


This ensures that points are created at all vertices.

Scroll to the bottom of the page



Make sure Distance Unit = Meters



Go to CAD to check that file is imported

